



WAITE PARK COMMUNITY COUNCIL

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Board Meeting Minutes – June 6, 2012

7:00 Call to order

7:01 Introductions and sign in: Mary Farnham, Alita Bergan, Anthony Beard, Lorraine Dodd, Tia Karelson, Gabe Nelson, Amy Softich, Gary Arntsen, Joe Guerin, Jeffrey Martin, Jim Stillman, Cindy Mueller, Pat Palan, Jeff McElmury, Mahmud Ali, Laura Hahn, Ann Kastensen

7:05 Additions and corrections to agenda: (Agenda adopted, as corrected)
Approval of May meeting minutes: (Meeting Minutes approved, as corrected)

7:10 Guest Speakers and Standing Guests:

· Cindy Mueller, Waite Park Elementary (Standing Guest): From last August, through end of May 31, there have been 62 regular volunteers and 116 visits and 1,5346 hours from the volunteers. Cindy thanked all of the volunteers, which have helped out immensely.

Motion: Approve, for WP Elementary, to purchase Volleyball Portable Game Standards equipment for \$241. **(Motion Approved)**

· Pat Palan, Northeast Middle (Standing Guest): Just finished up the academic year and had an academic showcase. They had a presentation that was an art crawl. The 8th grade, had a showcase, where students create a international baccalaureate profile, and are presented traditional honor awards. The partnership between Waite Park Elementary and NE Middle school has a fleet of 15 bikes, that are shared, which they have used for bike trips. With the grant that WPCC has for NE Middle School, they are looking for microphones for the cafeteria.

Motion: Approve, for NE Middle School, \$250 to get microphones. **(Motion Approved)**

· Jeff McElmury and Mahmud Ali, Midwest Auto Repair (Guest Speaker): Neighbors had expressed concern about the progress that has been made. Initially, spring came earlier and it appeared that Midwest Auto Repair (“MAR”) was behind progress. MAR has since repaired the fence and finished the building on the east side. The trees and shrubs are going to be planted the near future. MAR wanted to stop in and let us know that everything is keeping up with the initial plan.

Since the initial concerns were expressed, the neighbors have reached out to the WPCC and let us know that they happy with the progress that has been made.

· Laura Hahn, NE CDC (Guest Speaker): Calendar project and NE Ride: The NE Ride happened last weekend, and we had 3 WPCC board members that volunteered. One of CDC’s main purposes is to bring NE together.

The calendar website is updated and now is the time to get our events on the calendar. The sponsorship deadline is August 31. The submission deadline for the artwork is June 30. We have 14 neighborhoods, and the next calendar will have 14 months.

Motion: Allocate \$100 from the 2012 Communications Budget to sponsor two events (the Fall Festival on 9/14/13 and Annual Town Meeting on 3/6/13) at a \$50 rate to get these events posted in the calendar. **(Motion Approved)**

7:40 Reports – Committee and Special -- 2 minutes or less per speaker:

- Treasurer's Report & Finance Committee (Lorraine Dodd & Joe Guerin): Our contracts for CPP have about \$10k remaining. We are attempting to use that. In NRP, we have about \$12k remaining. The emergency housing loan program has about \$50k left.
- Minneapolis Parks and Rec (Deb DeRosa): N/A
- Community Education (Sandi McDonald): N/A
- Education: PEN / PTA / Area A (Alita Bergan): We are on a break because school is out. Most of the PTA is staying on the board. In the coming months, PEN will be advertising the school showcase.
- Waite Park Voice / Web Site (Jeffrey Martin): The deadline for the Waite Park Voice is June 8. We want to get the Voice to residents prior to July 4. Aug 3 is the next deadline, so we can get information in about school and the Fall Festival. The website is getting redesigned this summer, starting early July. Expectations are that the new website will roll out at the end of the summer.
- Communications Committee (Amy Softich): We have moved forward on suckers for the NE Parade. We have also looked into bags and expandable envelopes. The new t-shirts are also in.
- Fall Festival (Mary Farnham): For the NE Parade, our parade number 78. The NE parade starts at 6:30. Last year, we sold tickets at 6 for \$5 dollars and plan to stick with that price.
- Waite Park Community Garden (Connie Stauffer): N/A
- NRP/CPED Steering Committee (Gary Arnsten): this was a quick update.

Motion: WPCC make a loan of \$3,000 from General Fund account to the Citizen Participation account. **(Motion Approved)**

Motion: Allocate up to \$175 from 2012 CPP allocation to purchase 250 gift bags (for NNO) and 200 envelopes (for welcome packages). This amount will come from the Communications portion of our 2012 budget. **(Motion approved)**

Motion: Propose the Fall Festival for 2013 to be on September 14, 2013 from 11-2. **(Motion Approved)**

Motion: Allocate \$400 out of the WP general checking account for pushcart prize money. Prizes will be \$200 for 1st place in the race, \$100 for 2nd place in the race, 3rd place in the race will receive a bag and swag, and the best designed push cart will receive \$100. Importantly, if a pushcart racer borrows one of the WP carts, prize money needs to be donated to an organization that serves the NE neighborhood. **(Motion Approved)**

8:10 Announcements:

- NE Neighbors Sale, June 23 & 24, More at: Windom Park.org
- WP Window Clings Available

8:15 Old Business:

- Community Participation Program (CPP) Final Proposal (Amy Softich): this has been a work in progress for a while.

Motion: Submit the edited Community Participation Program Proposal, by the June 15 deadline. **(Motion Approved)**

8:20 New Business:

- Membership dues and donations (Amy Softich): We are going to send out some money for membership and dues, from our CPP budget. We contributed to \$255 for NE Chamber dues, \$50 to join the MN Council of Non-Profits, and \$100 to 2PAC.
- WPCC American with Disabilities Act & Equal Employment Opportunity Policy Drafts (Tia Karelson): The Equal Employment Opportunity Policy is recommended, even though we don't have employees. The American with Disabilities Act Policy had been reviewed and edited to better reflect the WPCC.
- 2011 Annual Report for NCR Draft (Jeff Martin): Tabled for next month.
- Neighborhood Priority Plan (NPP) Discussion (Anthony Beard): Tabled for next month.

Motion: Approve the Equal Employment Opportunity Policy, as corrected. **(Motion Approved)**

Motion: Approve the American with Disabilities Act Policy, as corrected. **(Motion Approved)**

9:00 Adjourn

Next Agenda Setting Meeting: Thursday, June 28, 2012
Next WPCC Meeting: Wednesday, July 11, 2012
Meetings Held at Waite Park Community Center